



the BIFMA sustainability standard

# Application Form

## level™ Application

In accordance with ANSI/BIFMA e.3-2010

Furniture Sustainability Standard

V1-1



The information provided in this Application will help SCS to determine your eligibility for level™ Certification and the associated assessment costs. No charges will be incurred until a Work Order is executed.

Please provide as much information as possible to ensure an accurate estimate for certification services.

Internal reference:  US  CH  EU  OTH

SECTION 1: COMPANY INFORMATION			
1. Legal Company Name (as it would appear on certificate):			
2. Other Company Names (if any):		3. Company Legal Status:	
4. Contact Information			
Street:			
City:		State/Province:	Zip:
Main Phone:		Country:	
FAX:		Website:	
5. Primary Contact Person			
Full Name:		Title:	
Direct Phone:		FAX:	
Mobile Phone:		E-mail:	
Physical Address (if different from above):		Street: City/State/Zip/Country:	
6. Technical Contact Person			
Full Name:		Title:	
Direct Phone:		FAX:	
Mobile Phone:		E-mail:	
Physical Address (if different from above):		Street: City/State/Zip/ Country:	
7. Billing Contact Person			
Full Name:		Title:	
Direct Phone:		FAX:	
Mobile Phone:		E-mail:	
Physical Address (if different from above):		Street: City/State/Zip/ Country:	

**SECTION 2: PRODUCT INFORMATION**

Please provide the following information for the products you would like to have assessed for certification.

**Product Categories** – may include but are not limited to furniture products such as casegoods, seating, storage, systems furniture, tables/work surfaces.

**Key Material Types** – may include but are not limited to ceramic, chemicals, composite wood, fibers (synthetic, natural), glass, metals, plastics or plastic resins, vinyl, wood.

**Product # 1:**

Product Brand Name:	
Key Material Types:	
Product Category:	
Site(s) where manufactured:	

**Product # 2:**

Product Brand Name:	
Key Material Types:	
Product Category:	
Site(s) where manufactured:	

**Product # 3:**

Product Brand Name:	
Key Material Types:	
Product Category:	
Site(s) where manufactured:	

**Product # 4:**

Product Brand Name:	
Key Material Types:	
Product Category:	
Site(s) where manufactured:	

*Use additional sheets as necessary.*

**SECTION 3: MANUFACTURING FACILITIES**

Please identify all manufacturing facilities and the products from each facility that you would like to have assessed for certification. Also, please describe the type of operations performed at each facility pertinent to the product(s) (such as, but not limited to: injection molding, stamping, milling, chemical production and/or production of subassemblies, ingredients, final product, etc.).

**Facility # 1:**

Products Manufactured in this Facility:					
Type of Operations Performed:					
Street Address:					
City:		State/Province:		Zip:	
Country:					
Contact Person:		Title:			
Phone:		FAX:			
E-mail:		Is this a contract facility?			Y/N

**Facility # 2:**

Products Manufactured in this Facility:					
Type of Operations Performed:					
Street Address:					
City:		State/Province:		Zip:	
Country:					
Contact Person:		Title:			
Phone:		FAX:			
E-mail:		Is this a contract facility?			Y/N

**Facility # 3:**

Products Manufactured in this Facility:					
Type of Operations Performed:					
Street Address:					
City:		State/Province:		Zip:	
Country:					
Contact Person:		Title:			
Phone:		FAX:			
E-mail:		Is this a contract facility?			Y/N

*Use additional sheets as necessary.*

**SECTION 4: GENERAL INFORMATION****1. How did you identify Scientific Certification Systems (SCS) to provide this service?**

- SCS website
- Referral from:
- Heard SCS speak at a conference:
- Other:

**2. SCS provides a number of certification services and certified environmental claims. Please check the box next to those services that may be of additional interest to your company.**

- |   |   |
|---|---|
| <input type="checkbox"/> calCOMpliant™                            | <input type="checkbox"/> Indoor Air Quality (IAQ )      |
| <input type="checkbox"/> Certified Reduced Impact Product         | <input type="checkbox"/> Life Cycle Assessment (LCA)    |
| <input type="checkbox"/> Carbon Footprint Verification            | <input type="checkbox"/> Reclaimed or Salvaged Material |
| <input type="checkbox"/> Environmentally Preferable Product (EPP) | <input type="checkbox"/> Recycled Content               |
| <input type="checkbox"/> FloorScore®                              | <input type="checkbox"/> Other Environmental claims     |
| <input type="checkbox"/> Forest Stewardship Council (FSC)         | Please specify:   |

**3. Additional information or comments:****SECTION 5: AFFIRMATION**

I affirm that the information provided herein is true and correct to the best of my knowledge, and that I am duly authorized to sign this application. Should our company decide to pursue certification, I agree to supply any information that is deemed necessary for the audit of the operation and/or products to be certified, as well as to comply with all relevant standards.

Print Name:

Signature (electronic accepted):

Title:

Date:

Please return this application to (email preferred):

E-mail: [IAQcertified@scscertified.com](mailto:IAQcertified@scscertified.com)

Phone: 510-452-8000

Fax: 510-452-6883

As soon as we process your application, we will provide you with our proposal via e-mail.

**Thank you for choosing SCS.**