



**Recycled Content Certification
Application**

FOR SCS USE ONLY	
ID #:	_____
WO #	_____
DATE: _____	INITIALS: _____

The purpose of this Application is to collect the information necessary to determine eligibility for Recycled Content Certification assessment, and to establish approximate pricing of the assessment. No charges will be incurred until a contract and a work order are officially authorized.

Please provide as much information as possible so an accurate estimate for certification services can be established.

SECTION 1. COMPANY INFORMATION	
1. Legal Company Name (as it would appear on certificate):	
2. Other Company Names (if any):	
3. Company Information	
Street:	
City:	State/Province: _____ Zip: _____
Main Phone:	Country: _____
FAX:	Website: _____
4. Primary Contact Person	
Full Name:	Title: _____
Direct Phone:	FAX: _____
Mobile Phone:	E-mail: _____
Physical Address (if different from above):	Street: City/State/Zip/Country:
5. Technical Contact Person	
Full Name:	Title: _____
Direct Phone:	FAX: _____
Mobile Phone:	E-mail: _____
Physical Address (if different from above):	Street: City/State/Zip/ Country:
6. Accounting Contact Person	
Full Name:	Title: _____
Direct Phone:	FAX: _____
Mobile Phone:	E-mail: _____
Physical Address (if different from above):	Street: City/State/Zip/ Country:

SECTION 2. PRODUCT INFORMATION

Please provide the following information regarding the products you are interested in having certified.

NOTE - If the products within a product line vary in recycled content, the applicant should decide whether these different products should be broken out into separate assessments. If the products are not assessed separately, then the product with the least amount of recycled material within a product line will be used as the basis for that product line's recycled content assessment.

Product Categories – may include but are not limited to interior trim, panels, windows, doors, insulation, surfaces, seating, systems furniture, flooring, office supplies, etc.

Product # 1:

Product Brand Name:			
Product Description:			
Product Category:		# of Suppliers for this Product:	
Has this product been produced for at least one year?	Y/N	If Not, how long?	
Total Dry Weight of Pre-consumer Recycled Material in Final Product:			
Total Dry Weight of Post-consumer Recycled Material in Final Product:			
Total Dry Weight of All Materials in Final Product:			
How will you use your environmental claim?			

Product # 2:

Product Brand Name:		Product ID #:	
Product Description:			
Product Category:		# of Suppliers for this Product:	
Environmental Claim(s):			
Has this product been produced for at least one year?	Y/N	If Not, how long?	
Total Dry Weight of Pre-consumer Recycled Material in Final Product:			
Total Dry Weight of Post-consumer Recycled Material in Final Product:			
Total Dry Weight of All Materials in Final Product:			
How will you use your environmental claim?			

SECTION 2. PRODUCT INFORMATION (CONTINUED)

Product # 3:

Product Brand Name:		Product ID #:	
Product Description:			
Product Category:		# of Suppliers for this Product:	
Environmental Claim(s):			
Has this product been produced for at least one year?	Y/N	If Not, how long?	
Total Dry Weight of Pre-consumer Recycled Material in Final Product:			
Total Dry Weight of Post-consumer Recycled Material in Final Product:			
Total Dry Weight of All Materials in Final Product:			
How will you use your environmental claim?			

Product # 4:

Product Brand Name:		Product ID #:	
Product Description:			
Product Category:		# of Suppliers for this product:	
Environmental Claim(s):			
Has this product been produced for at least one year?	Y/N	If Not, how long?	
Total Dry Weight of Pre-consumer Recycled Material in Final Product:			
Total Dry Weight of Post-consumer Recycled Material in Final Product:			
Total Dry Weight of All Materials in Final Product:			
How will you use your environmental claim?			

General Questions

1.	Please describe the differences between the products you have listed above:	
2.	Are the products <i>individual products</i> or <i>product lines</i> ?	
3.	If the products listed are <i>product lines</i> , is the formulation uniform across this product line?	Y/N
4.	If the products listed are <i>product lines</i> , do you want to break the products into separate assessments?	Y/N

Use additional sheets as necessary

SECTION 3. MANUFACTURING FACILITIES

Please identify all manufacturing facilities and the products from each that you would like to have certified. Also, please describe the type of operations performed at each facility pertinent to the product(s) to be assessed (such as, but not limited to: injection molding, stamping, milling, chemical production and/or production of subassemblies, ingredients, final product, etc).

Facility # 1:

Products Manufactured in this Facility:					
Type of Operations Performed:					
Street Address:					
City:		State/Province:		Zip:	
Country:					
Contact Person:		Title:			
Phone:		FAX:			
E-mail:		Is this a contract facility?		Y/N	

Facility # 2:

Products Manufactured in this Facility:					
Type of Operations Performed:					
Street Address:					
City:		State/Province:		Zip:	
Country:					
Contact Person:		Title:			
Phone:		FAX:			
E-mail:		Is this a contract facility?		Y/N	

Facility # 3:

Products Manufactured in this Facility:					
Type of Operations Performed:					
Street Address:					
City:		State/Province:		Zip:	
Country:					
Contact Person:		Title:			
Phone:		FAX:			
E-mail:		Is this a contract facility?		Y/N	

Use additional sheets as necessary

SECTION 4. GENERAL INFORMATION

1. How did you learn about Scientific Certification Systems (SCS) certification service?

- Read about SCS
- Heard SCS speak at conference:
- Referral from:
- Web Pages
- Other:

2. SCS provides a number of certification services and certified environmental claims. Please check the box next to those services that may be of additional interest to your company.

<input type="checkbox"/> calCOMpliant™ <input type="checkbox"/> Certified Reduced Impact Product <input type="checkbox"/> Carbon Footprint Verification <input type="checkbox"/> Environmentally Preferable Product (EPP) <input type="checkbox"/> Forest Stewardship Council (FSC) <input type="checkbox"/> Indoor Air Quality (IAQ)	<input type="checkbox"/> level™ - the BIFMA sustainability standard <input type="checkbox"/> Life Cycle Assessment (LCA) <input type="checkbox"/> Reclaimed or Salvaged Material <input type="checkbox"/> Recycling Program/ Facility <input type="checkbox"/> Other Environmental claims Please specify:
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3. Additional information or comments:

SECTION 5. AFFIRMATION

I affirm that the information provided herein is true and correct to the best of my knowledge, and that I am duly authorized to sign this application. Should our company decide to pursue certification, I agree to supply any information that is deemed necessary for the audit of the operation and/or products to be certified, as well as to comply with all relevant standards.

Print Name:

Signature (*electronic accepted*):

Title:

Date:

Please return this application to (e-mail preferred):

E-mail: materialcontent@scscertified.com

Phone: 510-452-8000

Fax: 510-452-6887

As soon as we process your application, we will provide you with our proposal via e-mail.

Thank you for choosing SCS.